

Donor Privacy Policy

Huntington Medical Research Institutes (“HMRI”) respects the privacy of its donors and has put in place the Donor Privacy Policy and Donor Bill of Rights below, to honor these rights.

Donor Information

HMRI collects and maintains the following types of information on donors (Donor Information) that is voluntarily provided to us through online giving, telephone, in person, email, or HMRI social media venues:

- Contact information such as name, physical addresses, telephone numbers and e-mail addresses;
- Giving information;
- Information on events attended, publications received and special requests for program information;
- Information provided by the donor on charitable gift forms, surveys or comments and suggestions.

Use and Disclosure of Donor Information

- Donor Information is kept on file with HMRI, such information may be used for operational purposes, such as, determining donor preferences for stewardship, educational programs, events, giving priorities, and/or forecasting accurate budget projections for the Office of Development. HMRI will also use Donor Information to provide updates on organizational news, events, and activities. Donor information is shared with staff, board members, volunteers and consultants on a confidential and need-to-know basis;
- HMRI will not trade, sell, or share Donor Information with anyone;
- HMRI will not send donor mailings on behalf of other organizations;
- HMRI will collect payment information, billing address and other information necessary to process a donation or event registration;
- HMRI may occasionally release information about our donors when such release is appropriate to comply with legal or contractual obligations, or to protect the rights, property, or safety of visitors to our site, our donors, or the public. HMRI will not sell or rent donor information to telemarketers, mailing list brokers, or any other companies;
- HMRI will use the Donor Information to protect against potential fraud. We may verify with third parties the information collected in the course of processing a gift, event registration or other donation. If a credit or debit card is being used on HMRI’s website or in person, we may use card authorization and fraud screening services to verify that the user’s card information and address matches the information supplied to HMRI and that the card being used has not been reported lost or stolen;
- HMRI provides every donor the right to review all Donor Information. All requests to review Donor Information must be made in writing and forwarded to HMRI 686 S. Fair Oaks Avenue, Pasadena, CA 91105, Attention: Vice President of Development.

Opt-Out

HMRI respects the fact that donors may have express preferences for communication. It is the policy of HMRI to communicate with donors according to their expressed preferences whenever possible. HMRI will discontinue or change the method used to contact any person upon a written request to us. Donors may request that contact be discontinued by contacting HMRI in writing and forwarding the request to HMRI 686 S. Fair Oaks Avenue, Pasadena, CA 91105, Attention: Vice President of Development. Upon receipt, HMRI will take steps to ensure no further contact.

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Donor Bill of Rights

HMRI subscribes to the following Donor Bill of Rights, created by the Association of Fundraising Professionals (AFP):

Philanthropy is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To ensure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the nonprofit organizations and causes they are asked to support, we declare that all donors have these rights:

1. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
2. To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.
3. To have access to the organization's most recent financial statements.
4. To be assured their gifts will be used for the purposes for which they were given.
5. To receive appropriate acknowledgement and recognition.
6. To be assured that information about their donation is handled with respect and with confidentiality to the extent provided by law.
7. To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
8. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
9. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.
10. To feel free to ask questions when donating and to receive prompt, truthful and forthright answers.

Further Information

In the event that there are any questions about donor privacy, a donor's choice to opt-out, or to ask questions about Donor Information, please contact HMRI's Vice President of Development by phone at (626) 389-3407 or in writing, and forward to HMRI 686 S. Fair Oaks Avenue, Pasadena, CA 91105, Attention: Vice President of Development.